Party consists of 6 people (2 of which are Ladies) 1) The Ambassador
2) The Minister
3) Adm - Mrs. Burns

Ar. pm Sat Dec 8
Lv. pm Tues Dec 11

ADDRESS OFFICIAL COMMUNICATIONS TO
THE SECRETARY OF STATE
WASHINGTON 25, D. C.

DEPARTMENT OF STATE
WASHINGTON

AMERICAN EMBASSY
LONDON
NOV 5 1962
ADMINISTRATIVE OFFICE

November 1, 1962

CONFIDENTIAL
OFFICIAL-INFORMAL

Dear Findley:

This letter is for the purpose of furnishing information and help concerning the handling of CODEL Rooney, who will be making an inspection trip beginning some time after the elections, about November 13. We plan to be at your post for three or four days, arriving about December 9.

I would like you to advise me as soon as possible of a tentative schedule for a three-day stay at your post. For your guidance, Mr. Rooney likes a briefing by the Country Team of the main political and economic problems of the country and how they relate to our policies.

Of course, I will be available to ease your burden as much as possible once we arrive, but there are some things that only you can do. I have made several previous trips with this party and feel that I know the individuals fairly well. Therefore, I would appreciate your following these suggestions closely, unless there are overriding reasons for doing otherwise.

I suggest that you not mention this letter or my suggestions herein and act as if everything you do is of your own volition (you probably would do all this for the group anyway). If you have any questions on the visit, please feel free to get in touch with me. My suggestions are as follows:

DOC/MR
REC'D DATE 6-17-81

1. Meeting

I would urge that you and, if feasible, the Ambassador meet us upon arrival. Although Mr. Rooney is not particularly interested in substance and prides himself on not dictating policy, nevertheless he, like any other important person, appreciates the personal recognition that being met by a senior official gives.

2. Escort Officers

For an escort officer, I suggest that you assign one of your best young officers who knows the general political and economic

Mr. Findley Burns, Jr.,
Counselor of Administration,
American Embassy,
London

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